



## HLTFA402C Apply Advanced First Aid

### Course Objective

This unit deals with the provision of advanced first aid response, life support, management of casualty(s), the incident and other first aiders, until the arrival of medical or other assistance, and provision of support to other providers

This unit builds on HLTFA301B: Apply first aid to include additional skills and use of a range of equipment.

### Course Content

You will be trained in procedures for handling emergencies in a workplace, including the use of advanced resuscitation techniques; oxygen and analgesic gases, bronchodilators, AEDs, adrenalin pens and spinal collars. You will also learn about dealing with hazardous substances, confined spaces, infection control, legislation and various other issues pertinent to the workplace.

### Selection Criteria

The principles of Access & equity will be applied in the selection of students and in the delivery of the training and assessment services. However, participants must have English-speaking skills and reading skills which will be assessed during the enrolment process. They must also have the strength and agility to manage CPR and other emergency situations.

### Pre-/co-requisites

This unit should be assessed after achievement of the following related competency unit HLTFA301C Apply first aid.

This unit is structured to incorporate the content of HLTFA404B Apply advanced resuscitation techniques.

### Assessment

All assessment will be based on the principles of competency-based training and assessment. You will participate in both theory and practical sessions, which will be followed by theory tests and skills assessment using: manikins; BVM; MTR; AED; OP airways; suction; penthrane, bronchodilator and adrenaline delivery devices; and a cervical collar.

### Additional Support

Where students require additional welfare or counseling support they will be referred to appropriate professional agencies.

### Recognition of Prior Learning

If you hold a current advanced resuscitation award to equivalent standards you may be exempted from this course.

### National Recognition

DAN AP recognises relevant AQF qualifications and Statements of Attainment issued by other Registered Training Organisations (RTOs).

### Course Delivery

The nominal duration of the course is 30 hours and it may be delivered in a single block or a several shorter blocks.

The delivery and assessment methods used will be tailored to the specific training environment and the needs of the client group.

### Enrolment

To enroll, contact a DAN AP Licensed Instructor in your locality, who will provide you with details of the venue, date and fees for the course. The nominal fee is \$450 but this may vary due to enrolments, location and a variety of other factors.

### Refund Policy

Any deposit may be refunded if you fail to attend the program if: 1. You provide a medical certificate providing a reason for non-attendance; or 2. You provide an explanation, deemed reasonable by your Instructor or the DAN AP Training Manager, for the non-attendance at the program. Any approved refund will be made within 3 weeks of application.

### Complaints and Appeals

In the event of a grievance with your Instructor, please contact the DAN AP Training Manager on [training@danasiapacific.org](mailto:training@danasiapacific.org) or Tel: +61-3-9886 9166; Fax: +61-3-9886 9155.

## ELEMENTS OF COMPETENCY & PERFORMANCE CRITERIA

Elements define the essential outcomes of a unit of competency. The Performance Criteria specify the level of performance required to demonstrate achievement of the Element. Terms in italics are elaborated in the Range Statement.

### Assess the situation

- 1.1 Identify, assess and minimise *hazards* that may pose a risk of injury or illness to self and others
- 1.2 Assess *risks* to first aider and others and determine appropriate response to ensure prompt control of situation
- 1.3 Ascertain and prioritise need(s) for emergency services/medical assistance and undertake triage where required
- 1.4 Deploy *resources* to appropriate locations as required in line with workplace procedures

### Manage the casualty(s)

- 2.1 Determine and explain the nature of *casualty's injury/condition* and relevant first aid procedures to provide comfort
- 2.2 Respond to the casualty in a culturally aware, sensitive and respectful manner
- 2.3 Seek consent for *management* of the casualty's injury/illness from person(s) where relevant
- 2.4 Determine and implement welfare procedure according to casualty(s) needs
- 2.5 Control effects of injury and determine and apply appropriate *first aid management* to meet the needs of the casualty and situation
- 2.6 Assist with *self-medication* in accordance with State/Territory regulations, legislation and policies and manufacturer's/supplier's instructions and subject to casualty's regime
- 2.7 Monitor *casualty's condition* and respond in a timely manner in accordance with effective first aid principles
- 2.8 Correctly operate basic life support *equipment* where appropriate according to relevant legislation and manufacturer's/supplier's instructions
- 2.9 Apply safety procedures for operation of pressurised gases
- 2.10 Use safe manual handling techniques
- 2.11 Finalise *management* according to casualty's needs and first aid principles

### Coordinate first aid activities until arrival of medical assistance

- 3.1 Identify available *resources* required and establish communication links with appropriate personnel, emergency management services and medical assistance as appropriate
- 3.2 Deploy correct amount of *resources* to appropriate locations in an effective manner to ensure timely arrival of required resources
- 3.3 Document the provision of resources and recommend modifications as required
- 3.4 Monitor the condition of casualties in accordance with first aid principles and workplace procedures
- 3.5 Coordinate evacuation of casualties according to relevant evacuation procedures
- 3.6 Arrange support services for personnel involved in the incident in accordance with relevant principles and procedures

### Communicate essential incident details

- 4.1 Maintain communication with relevant personnel using appropriate media and equipment
- 4.2 Communicate first aid information with other providers/carers as appropriate to meet their needs and in accordance with workplace procedures
- 4.3 Calmly provide information to reassure casualty, adopting a communication style to match the casualty's level of consciousness
- 4.4 Prepare an incident report in line with organisation requirements
- 4.5 Maintain confidentiality of records and information in line with privacy principles and statutory and/or organisation policies

### Evaluate the incident

- 5.1 Evaluate management of the incident and where required develop an action plan in consultation with relevant parties
- 5.2 Participate in debriefing/evaluation to improve future operations and address individual's needs
- 5.3 Formulate and review contingency planning to identify and select alternative management principles and procedures as required