



22100VIC - Course in Basic Oxygen Administration

Course Objective

This course describes the outcomes required to provide oxygen therapy and/or oxygen resuscitation as appropriate until the arrival of medical assistance. Oxygen delivery equipment includes simple face mask, non-rebreather mask, nasal cannulae and a resuscitation mask with oxygen inlet. The course consists of one unit VU20298 - Apply oxygen resuscitation/oxygen therapy.

Course Content

Topics include: basic anatomy & physiology, recognition & management of an illness or injury, benefits of oxygen provision, hazards & precautions, basic oxygen equipment and the use of an appropriate oxygen unit.

Selection Criteria

The principles of Access & equity will be applied in the selection of students and in the delivery of the training and assessment services.

However, participants must be 14 years or older and have English-speaking skills and reading skills which will be assessed during the enrolment process. They must also have the strength and agility to manage CPR and other emergency situations.

Pre-/co-requisites

Current competence in cardiopulmonary resuscitation.

Assessment

All assessment will be based on the principles of competency-based training and assessment. You will participate in both theory and practical sessions, which will be followed by a skills assessment using manikins and oxygen equipment and a multiple-choice theory knowledge test.

Additional Support

Where students require additional welfare or counseling support they will be referred to appropriate professional agencies.

Recognition of Prior Learning

If you hold a current resuscitation award you may be exempted from the Resuscitation Module. If you have been trained in resuscitation previously but do not hold a current award, your competency can be assessed during the course and you may be exempted from this module.

National Recognition

DAN AP recognises relevant AQF qualifications and Statements of Attainment issued by other Registered Training Organisations (RTOs).

Course Delivery

The nominal duration of the course is four hours and it may be delivered over one day, or over a few hours over several days.

The delivery and assessment methods used will be tailored to the specific training environment and the needs of the client group.

Enrolment

To enroll, contact a DAN AP Licensed Instructor in your locality, who will provide you with details of the venue, date and fees for the course. The nominal fee is \$100 but this may vary due to enrolments, location and a variety of other factors.

Refund Policy

Any deposit may be refunded if you fail to attend the program if: 1. You provide a medical certificate providing a reason for non-attendance; or 2. You provide an explanation, deemed reasonable by your Instructor or the DAN AP Training Manager, for the non-attendance at the program. Any approved refund will be made within 3 weeks of application.

Complaints and Appeals

In the event of a grievance with your Instructor, please contact the DAN AP Training Manager on training@danasiapaacific.org or Tel: +61-3-9886 9166; Fax: +61-3-9886 9155.

ELEMENTS OF COMPETENCY AND PERFORMANCE CRITERIA

Elements describe the essential outcomes of a unit of competency. Performance criteria describe the required performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge and/or the range statement. Assessment of performance is to be consistent with the evidence guide.

Element 1: Respond to the situation

- 1.1 The situation is assessed in a manner that recognises that it is time critical.
- 1.2 **Physical hazards** to health and the safety of self and others are identified and minimised and/ or removed according to **established first aid principles and procedures**.
- 1.3 Immediate **risks** to health and safety of self, casualty and others are minimised by isolating any identified hazard.
- 1.4 Casualty is assessed and the need for **supplemental oxygen** to be administered is identified.
- 1.5 The need for assistance and appropriate response is determined to ensure prompt control of situation

Element 2: Administer Oxygen

- 2.1 Casualty is reassured in a caring and calm manner, if conscious, and made comfortable using available resources.
- 2.2 The nature of the casualty's condition is determined.
- 2.3 **Resources and equipment** are identified, accessed and assessed.
- 2.3 Oxygen is administered using **specified delivery devices** and suitable flow rates relevant to resources and equipment available.
- 2.4 **Casualty's condition** is monitored and responded to in accordance with first aid principles and procedures, Australian Resuscitation Council Guidelines and/or State/Territory and industry requirements.

Element 3: Communicate the details

- 3.1 Appropriate **emergency assistance** is requested using relevant available **communication media or equipment**.
- 3.2 Details of casualty's condition and **first aid management activities** are accurately conveyed to emergency services/relieving personnel.
- 3.3 **Documentation** is completed in a timely manner, presenting all relevant facts according to established procedures

Element 4: Evaluate oxygen support provided

- 4.1 Effectiveness of own role in the incident is reviewed in accordance with established procedures.
- 4.2 Aspects for improvement and/or further development of own skills and knowledge are identified.